

**MAYOR AND COUNCIL
PUBLIC HEARING NOTES**
Tuesday, March 14, 2006, 7:00 p.m.

Code of Ordinance Codifications, Ordinance 435–Dave Dunn
Codifications supposed to occur yearly in order to incorporate new ordinances with old version. Small changes have little or no effect on intent of ordinances, but new ordinances will be incorporated as well. Public Hearing was advertised in newspaper, and will be voted on at future Mayor and Council meeting.

No public comment.

**MAYOR AND COUNCIL
MEETING NOTES**

Pledge

Roll Call–Smith, Stull, Bruchey, Bell; all present, Greenfield arrives at 7:35 p.m., Johnson absent

Mayor's Remarks

MDE approved Discharge Permit...next step to obtain Construction Permit to begin work at Sewer Plant. James Castle named as Town Manager of Williamsport, MD.

Approval of Minutes–Mayor & Council 2/14 & 2/28; Closed Meeting 2/28; Finance 2/16/06

Motion to approve–Smith - 2nd–Bruchey - Vote 4-0

Staff Reports/Committee Reports

Planning & Zoning–Rick Stup - Report attached.

Water–Patrick Hoffmaster - Report attached.

Waste Water–Mike Campbell - Report attached.

Public Works–Darrell Droneburg - Report attached.

Police–Chief Rough - Report attached.

Speaks about BB Gun safety.

View Engineering–Rick Travers - Report attached.

Events–Debbie Greenfield (Geri Reynolds absent) - Report attached.

Citizens' Forum

Old Business

Little League Lights–Keith Tucker–Basford Road & Mike Price–Roundtree Road

Mayor states that all Council members looked at similar lights at Leesburg area high school and were impressed. Issues with site plans, etc. still need to be addressed. Questions who will actually install lights?

Keith Tucker–Electrical contractor and secondary contractor, and a rigging company will complete all

work. He will oversee project and hire contractors.

Mayor—What kind of contractor credentials will be needed?

Keith Tucker—All contractors will be licensed. Will have to apply for corresponding permits in County.

Rick Stup—Site plan approval and zoning certificate need to be obtained through City before going to Frederick County. Cycle could take over 60 days, with several routings to agencies. Frederick County does actual inspecting.

Mayor—Little League will finance project fully?

Mike Price—Yes.

Smith—Points out that Hold Harmless agreement would need to be in place.

Stull—Questions issues that arose at Public Hearing from neighbors.

Mike Price—Will be policing parking situation closely (sending memos, etc.) Looking into ways to limit projection of sound system.

Mayor—Will lights be turned off later and later after this season?

Mike Price—No. Intention to have lights out by 9:30 p.m. Falls in line with other community programs' time frames.

Bruchey—Will trees still be planted?

Keith Tucker—Yes, planning on re-surveying land to have proper placement of trees.

Mayor states e-mails were received today. Reads letter...attached.

Bruchey states he will abstain from voting.

Mayor states there is merit to both sides of argument. No middle ground...someone will be very happy and someone will be unhappy.

Motion to approve proposal as long as lights not on after 9:30 p.m., and City is held harmless financially and liability—Smith - 2nd—Stull

Vote 4-0, Smith, Greenfield, Stull, Bell approve, Bruchey abstains

New Business

2006-2007 Lawn Contract—Dave Dunn

Contract attached. Lawn Sharks submitted two-year contract from April 2006-October 2007. Base bid \$31,110 per year. Sigler Apartment area added since Public Works cannot cut that area. Fuel increase to be considered during second year of contract. Al Danaher obtained quotes from other companies for mulching portion of contract, Lawn Sharks was best price.

Bell—Who will determine when new area gets cut?

George Fry, Lawn Sharks—Lawn Sharks will determine. Will coordinate with Public Works and bill accordingly.

Dave Dunn—Insurance requirements are same in this contract.

Motion to accept–Bell - 2nd–Greenfield - Vote 5-0

Sports Complex Addition–Brunswick Junior Railroaders–Tim Harris, 3275 Brockton Dr. Jefferson
Proposal attached. -

30' X 18' actual size, typo in proposal.

Mayor points out planning requirements, i.e., site plan.

Mayor–Asks if a grading permit is in place to do work on field?

Tim Harris–Didn't know they needed one.

Mayor–City would have to be co-applicant. A lot of details still to work out. Are they going to look for POS money?

Tim Harris–Yes. If that's not available, will pursue other funds.

East Potomac Street Bid Award–Dave Dunn

Project totals \$914,874. Available funds currently total \$702,244. Unfunded amounts being discussed in Finance Committee meetings. Reserved funds could be used...details to be ironed out to exact dollar in near future. Project is too important and needed not to fund...consensus of Finance Committee to fund. Two bids received...Daco Construction lowest. Have met with them since then, and engineer and staff recommend bid award to Daco Construction.

Motion to award to DaCo Construction & unfunded portion be made of reserved funds–Smith
2nd–Bell - Vote 5-0

Yard Waste Dumpster at Public Works–Dave Dunn

Program originally started last year. Took place once a month at Public Works with employee manning, to police against commercial dumping, etc.

Smith–Will same employee be returning?

Dave Dunn–So far, he's shown interest in returning.

Motion to approve–Stull - 2nd–Bell - Vote 5-0

Revision & re-adoption of Design Manual, Ordinance 434–Rick Stup - Report attached.
Staff recommends approval. - Motion to approve–Stull - 2nd–Bruchey - Vote 5-0

Terrace Avenue, Lot 7 Guarantee for Water & Sewer Extension–Jeff Love

Smith recuses himself. Leaves at 8:40 p.m.

Report attached. Staff recommends approval with conditions noted.

Motion to approve–Stull - 2nd–Greenfield - Vote 4-0, Greenfield, Stull, Bruchey, Bell; Smith recuses

Approved By: _____
Mayor Date

Witnessed By: _____
City Administrator Date